

## **Fee Schedule for Processing Vital Records Data Requests**

### **Data sharing agreements and research agreements**

Bureau of Communication and Planning

Division of Health Promotion and Chronic Disease Prevention

Iowa Department of Public Health (IDPH)

### **For data file requests**

*Setup and estimate fee- \$100 (one-time)*

There is an initial setup fee to cover the cost of creating an estimate and setting up a program to extract the data. The estimate will be provided to the requestor and must be agreed upon by the requestor before data will be extracted and provided.

Estimates are based on the number of hours taken to develop a program for extraction of data and to perform the service.

The setup fee will only be charged once for any new and recurring request resulting from a data sharing or research agreement as long as the data request does not change in successive years.

*Programming and analysis- \$60/hour*

If a request for data requires development of a program to extract data from an IDPH system, the requestor will be charged an hourly fee based on the current salary estimate for a database analyst.

*Per record fee- \$.30/record*

Researchers will also be charged a fee per record based on ongoing maintenance and support required to sustain data systems.

*Vital records certificate requests- \$20 per certificate*

Each certificate requested from the Bureau of Health Statistics, Vital Records requires a fee of \$20 which is collected to cover the costs of conducting the search of our records and making a copy.

For questions about this fee schedule, contact:

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